



# Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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[www.colburntowncouncil.co.uk](http://www.colburntowncouncil.co.uk)

Office hours: Mon to Fri 9.00 – 14.00

**Town Mayor**

Angela Dale

**Deputy Mayor**

Charlene Thirlwell

**Town Clerk & Responsible Financial Officer**

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on Monday 21<sup>st</sup> June 2021 at 6.30 pm online through Zoom.

**Members of the public are most welcome to join and ask questions. Those wishing to have access are requested to email the office who will send the link in response so we can insure safe access.**

**Philippa Graves (Clerk)**

## A G E N D A

1. To receive Apologies
2. To receive Councillor “declaration of interests”
3. To recommend Approval of Minutes of the Town Council meeting held on 17<sup>th</sup> May 2021 & minutes of the Open Spaces Committee meetings held on Thurs 13<sup>th</sup> May & Wed 2<sup>nd</sup> June 2021 (all attached)  
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive monthly crime report for June (circulated by email)
5. **6.50 pm** To receive report from the Colburn Youth Project on their activities during lockdown with a financial update
6. To update the ongoing Climate Change discussion
7. To discuss County Council matters with County Councillor Helen Grant
8. Report from District Councillors on RDC matters relevant to Colburn
9. To receive reports from Other Bodies and Committees to include current Planning applications:  
21/00301/Listed Building Consent to form sitting room, alterations to internal walls, new staircase etc to increase footprint and second floor at Cherry Tree Cottage, Colburn Hall, Colburn DL9 4PE (closed for comments 31<sup>st</sup> May 2021)  
21/00467/Full Planning Permission for a Drive Thru Coffee Shop (Use Class E) at land north of Woodside Avenue, Colburn DL9 4WD (closing for comments 30<sup>th</sup> June 2021)
10. To discuss Financial Matters (grants awarded under Section 137 of Local Government Act 1972):  
To discuss the grant application for a monument recalling the Colburn Races poem of 1857 by David Pickering from the Colburn Gathering and Reunion (letter attached)  
To receive an Update on the Foodshare Scheme run from the Village Hall and determine whether further funding is required (Cllrs Dale and Grant)  
To discuss the quote from Scribe accounts to use their online/cloud specialised Town & Parish Councils Accounting package (information attached)  
To approve Payment/receipt List from 18<sup>th</sup> May – 21<sup>st</sup> June 2021 (circulated by email)  
To receive monthly figures (May) with bank reconciliation (attached)
11. **Date of next Meeting: Monday 19<sup>th</sup> July 2021 at 6.30 pm on zoom**
12. Any other Business (Items for information only)

MINUTES OF EACH TOWN COUNCIL MEETING ARE ALSO AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE [www.colburntowncouncil.co.uk](http://www.colburntowncouncil.co.uk) AND COLBURN LIBRARY AND AT [www.richmondshire.gov.uk](http://www.richmondshire.gov.uk) (community/Parish&towncouncils)